



Scribus Shortcuts for Windows

No.	Action	Windows Shortcuts	Section
1	Create a new document	Ctrl + N	File Actions Shortcuts
2	Create a new document from a Template	Ctrl + Alt + N	File Actions Shortcuts
3	Open an existing document	Ctrl + O	File Actions Shortcuts
4	Close the current document	Ctrl + F4	File Actions Shortcuts
5	Save the current document	Ctrl + S	File Actions Shortcuts
6	Save the current document with a different name	Ctrl + Shift + S	File Actions Shortcuts
7	Save the current document as a Template	Ctrl + Alt + S	File Actions Shortcuts
8	Print Preview	Ctrl + Alt + P	File Actions Shortcuts
9	Print the current document	Ctrl + P	File Actions Shortcuts
10	Export the document (or page) as an image	Ctrl + Shift + E	File Actions Shortcuts
11	Quit Scribus	Ctrl + Q	File Actions Shortcuts
12	Copy	Ctrl + C	Edit Actions Shortcuts
13	Cut	Ctrl + X	Edit Actions Shortcuts
14	Paste	Ctrl + V	Edit Actions Shortcuts
15	Undo last action	Ctrl + Z	Edit Actions Shortcuts
16	Redo last undone action	Ctrl + Y	Edit Actions Shortcuts
17	Select All	Ctrl + A	Edit Actions Shortcuts
18	Advanced Select All	Ctrl + Alt + A	Edit Actions Shortcuts
19	Deselect All	Ctrl + Shift + A	Edit Actions Shortcuts
20	Rotate the currently selected item	R	Edit Actions Shortcuts
21	Delete selected object(s)	Delete	Item Actions Shortcuts
22	Duplicate selected object(s)	Ctrl + D	Item Actions Shortcuts
23	Duplicate selected object(s) multiple times	Ctrl + Shift + D	Item Actions Shortcuts
24	Group multiple objects together	Ctrl + G	Item Actions Shortcuts
25	Ungroup objects	Ctrl + Shift + G	Item Actions Shortcuts
26	Raise object to the highest level	Home	Item Actions Shortcuts
27	Raise object to the next level up	Ctrl + Home	Item Actions Shortcuts
28	Lower object to the next level down	Ctrl + End	Item Actions Shortcuts
29	Lower object to the lowest level	End	Item Actions Shortcuts
30	Toggle the locking of the currently selected object	Ctrl + L	Item Actions Shortcuts
31	Toggle the locking of the size of the currently selected object	Ctrl + Shift + L	Item Actions Shortcuts
32	Insert new text frame	T	Text Actions Shortcuts
33	Edit text frame contents (inline editing)	E	Text Actions Shortcuts
34	Edit text frame contents with the Story Editor	Ctrl + T	Text Actions Shortcuts
35	Import text from external file	Ctrl + I	Text Actions Shortcuts
36	Link text frame to another text frame	N	Text Actions Shortcuts
37	Unlink text frame from other text frames	U	Text Actions Shortcuts
38	Search (and Replace) text	Ctrl + F	Text Actions Shortcuts
39	Spellcheck	Shift + F7	Text Actions Shortcuts
40	Insert Line Break	Shift + Enter	Inline Text Editing Mode Shortcuts
41	Insert Frame Break	Ctrl + Enter	Inline Text Editing Mode Shortcuts
42	Insert Column Break	Ctrl + Shift + Enter	Inline Text Editing Mode Shortcuts
43	Move to the start of the current paragraph	Ctrl + Up Arrow key	Inline Text Editing Mode Shortcuts
44	Move to the end of the current paragraph	Ctrl + Down Arrow key	Inline Text Editing Mode Shortcuts
45	Move to the start of the current text frame	Ctrl + Page Up key	Inline Text Editing Mode Shortcuts
46	Move to the end of the current text frame	Ctrl + Page Down key	Inline Text Editing Mode Shortcuts
47	Insert non-breaking hyphen	Ctrl + Alt + -	Special Characters Shortcuts
48	Insert non-breaking space	Ctrl + Spacebar	Special Characters Shortcuts
49	Insert page number	Ctrl + Alt + Shift + P	Special Characters Shortcuts
50	Insert soft (smart) hyphen	Ctrl + Shift + -	Special Characters Shortcuts
51	Start special unicode sequence	Ctrl + Shift + U	Special Characters Shortcuts
52	Insert new image frame	I	Image Actions Shortcuts
53	Import image into frame	Ctrl + I	Image Actions Shortcuts
54	Change image effects	Ctrl + E	Image Actions Shortcuts
55	Copy image contents	Ctrl + Shift + C	Image Actions Shortcuts
56	Paste image contents	Ctrl + Shift + V	Image Actions Shortcuts
57	Paste image contents (absolute location)	Ctrl + Alt + Shift + V	Image Actions Shortcuts
58	Eyedropper	Y	Image Actions Shortcuts
59	Resize image smaller	Alt + Up Arrow key	Image Actions Shortcuts
60	Resize image larger	Alt + Down Arrow key	Image Actions Shortcuts
61	Insert new bezier line/curve	B	Graphics Actions Shortcuts
62	Insert new freehand line	F	Graphics Actions Shortcuts
63	Insert new line	L	Graphics Actions Shortcuts
64	Insert new shape	S	Graphics Actions Shortcuts
65	Insert new polygon	P	Graphics Actions Shortcuts
66	Insert new table frame	A	Graphics Actions Shortcuts
67	Insert new render frame	D	Graphics Actions Shortcuts
68	Zoom to drawn area	Z	View Actions Shortcuts
69	Zoom in	Ctrl + +	View Actions Shortcuts



No.	Action	Windows Shortcuts	Section
70	Zoom out	Ctrl + -	View Actions Shortcuts
71	Zoom to 100%	Ctrl + 1	View Actions Shortcuts
72	Zoom to fit height of page	Ctrl + 0	View Actions Shortcuts
73	Toggle display of all guides (including rulers)	F11	View Actions Shortcuts
74	Toggle display of all palettes (except "Align and Distribute")	F12	View Actions Shortcuts
75	Toggle display of rulers	Ctrl + Shift + R	View Actions Shortcuts
76	Move selected item(s) by 1 unit in arrow key direction	Arrow keys	Adjustment Actions Shortcuts
77	Move selected item(s) by 0.1 units in arrow key direction	Shift + Arrow keys	Adjustment Actions Shortcuts
78	Move selected item(s) by 10 units in arrow key direction	Ctrl + Arrow keys	Adjustment Actions Shortcuts
79	Move selected item(s) by 0.01 units in arrow key direction	Ctrl + Shift + Arrow keys	Adjustment Actions Shortcuts
80	Resize selected item(s) outwards by 1 unit in arrow key direction	Alt + Arrow keys	Adjustment Actions Shortcuts
81	Resize selected item(s) inwards by 1 unit in arrow key direction	Alt + Shift + Arrow keys	Adjustment Actions Shortcuts
82	Display the Help Manual	F1	Interface Actions Shortcuts
83	Toggle display of the Properties Palette	F2	Interface Actions Shortcuts
84	Toggle display of the Style Manager	F3	Interface Actions Shortcuts
85	Toggle display of the Layers Manager	F6	Interface Actions Shortcuts
86	Display the Context Menu	Menu key	Interface Actions Shortcuts

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