



Remember the Milk Shortcuts for Windows

No.	Action	Windows Shortcuts	Section
1	Complete the selected task	C	Action Shortcuts
2	Postpone the selected task if they have a due date	P	Action Shortcuts
3	Postpone the selected task by one day if they have a due date	Shift + P	Action Shortcuts
4	Change the start date of the selected task	W	Action Shortcuts
5	Change the due date of the selected task	D	Action Shortcuts
6	Change the repeat of the selected task	F	Action Shortcuts
7	Change the time estimate of the selected task	E	Action Shortcuts
8	Change the priority of the selected task	!	Action Shortcuts
9	Set the priority of the selected task to 1		1 Action Shortcuts
10	Set the priority of the selected task to 2		2 Action Shortcuts
11	Set the priority of the selected task to 3		3 Action Shortcuts
12	Set the selected task to have no priority		4 Action Shortcuts
13	Change the list for the selected task	M	Action Shortcuts
14	Change the tags for the selected task	S	Action Shortcuts
15	Change the location for the selected task	L	Action Shortcuts
16	Change the URL for the selected task	U	Action Shortcuts
17	Open the URL for the selected task in your browser	Shift + U	Action Shortcuts
18	Give the selected task to a contact	V	Action Shortcuts
19	Set a reminder for the selected task	B	Action Shortcuts
20	Rename the selected task	R	Action Shortcuts
21	Add a note to the selected task	Y	Action Shortcuts
22	Save a task's note when editing it	Ctrl + Enter	Action Shortcuts
23	When on a list, select an task	I	Action Shortcuts
24	When in single-pane view, open a task's details	O	Action Shortcuts
25	Delete the currently selected task	Delete	Action Shortcuts
26	Undo the last action	Z	Action Shortcuts
27	Go to Inbox	G then I	Jumping Shortcuts
28	Go to All Tasks	G then A	Jumping Shortcuts
29	Go to Today	G then T	Jumping Shortcuts
30	Go to Tomorrow	G then O	Jumping Shortcuts
31	Go to This Week	G then W	Jumping Shortcuts
32	Go to Given to others	G then V	Jumping Shortcuts
33	Go to Trash	G then D	Jumping Shortcuts
34	Go to list	G then M	Jumping Shortcuts
35	Go to contact	G then C	Jumping Shortcuts
36	Go to tag	G then S	Jumping Shortcuts
37	Go to location	G then L	Jumping Shortcuts
38	Select All	* then A	Selection Shortcuts
39	Select None	* then N	Selection Shortcuts
40	Select Today	* then T	Selection Shortcuts
41	Select Tomorrow	* then O	Selection Shortcuts
42	Select Overdue	* then V	Selection Shortcuts
43	Add a new item to the current list	T	Application Shortcuts
44	Search tasks	/	Application Shortcuts
45	Show/hide navigation	;	Application Shortcuts
46	Open More menu	.	Application Shortcuts
47	Open shortcuts help	?	Application Shortcuts
48	Move Up	K	Navigation Shortcuts
49	Move Down	J	Navigation Shortcuts
50	Switch between Incomplete/Completed	H	Navigation Shortcuts