



## Final Draft Shortcuts for Windows &amp; Mac

No.	Action	Mac Shortcuts	Windows Shortcuts	Section
1	New document	Command + N	Ctrl + N	Most used Final Draft Shortcuts
2	Open	Command + O	Ctrl + O	Most used Final Draft Shortcuts
3	Save	Command + S	Ctrl + S	Most used Final Draft Shortcuts
4	Print	Command + P	Ctrl + P	Most used Final Draft Shortcuts
5	Cut	Command + X	Ctrl + X	Most used Final Draft Shortcuts
6	Copy	Command + C	Ctrl + C	Most used Final Draft Shortcuts
7	Paste	Command + V	Ctrl + V	Most used Final Draft Shortcuts
8	Select all	Command + A	Ctrl + A	Most used Final Draft Shortcuts
9	Select current scene	Command + Shift + A	Ctrl + Shift + A	Most used Final Draft Shortcuts
10	Find	Command + F	Ctrl + F	Most used Final Draft Shortcuts
11	Go to	Command + G	Ctrl + G	Most used Final Draft Shortcuts
12	Insert bookmark	Command + M	Ctrl + M	Most used Final Draft Shortcuts
13	Insert scriptnote	Command + J	Ctrl + J	Most used Final Draft Shortcuts
14	Scene navigator	Command + Shift + S	Ctrl + Shift + S	Most used Final Draft Shortcuts
15	Spelling	Command + D	Ctrl + D	Most used Final Draft Shortcuts
16	Thesaurus	Command + Shift + D	Ctrl + Shift + D	Most used Final Draft Shortcuts
17	Mark revised	Command + R	Ctrl + R	Most used Final Draft Shortcuts
18	Clear revised	Command + Shift + R	Ctrl + Shift + R	Most used Final Draft Shortcuts
19	Final Draft User Guide	F1	F1	Most used Final Draft Shortcuts
20	Add a General paragraph	Command + 0	Ctrl + 0	Element Shortcuts
21	Add a Scene Heading paragraph	Command + 1	Ctrl + 1	Element Shortcuts
22	Add a Action paragraph	Command + 2	Ctrl + 2	Element Shortcuts
23	Add a Character paragraph	Command + 3	Ctrl + 3	Element Shortcuts
24	Add a Parenthetical paragraph	Command + 4	Ctrl + 4	Element Shortcuts
25	Add a Dialogue paragraph	Command + 5	Ctrl + 5	Element Shortcuts
26	Transition paragraph	Command + 6	Ctrl + 6	Element Shortcuts
27	Add a Shot paragraph	Command + 7	Ctrl + 7	Element Shortcuts
28	Add a Cast List paragraph	Command + 8	Ctrl + 8	Element Shortcuts
29	Add a New Act paragraph	Command + 9	Ctrl + 9	Element Shortcuts
30	Add an End of Act paragraph	Command + :	Ctrl + :	Element Shortcuts

[Learn more keyboard shortcuts at https://tutorialtactic.com/](https://tutorialtactic.com/)