



Thunderbird Shortcuts for Windows & Mac

No.	Action	Mac Shortcuts	Windows Shortcuts	Section
1	New Message	Command + M	Ctrl + M	Compose and Edit Message Shortcuts
2	Reply to Message (sender only)	Command + R	Ctrl + R	Compose and Edit Message Shortcuts
3	Reply to all in Message	Command + Shift + R	Ctrl + Shift + R	Compose and Edit Message Shortcuts
4	Reply to list	Command + Shift + L	Ctrl + Shift + L	Compose and Edit Message Shortcuts
5	Forward Message	Command + L	Ctrl + L	Compose and Edit Message Shortcuts
6	Edit Message as new	Command + E	Ctrl + E	Compose and Edit Message Shortcuts
7	Send Message now	Command + Return	Ctrl + Enter	Compose and Edit Message Shortcuts
8	Send Message later	Command + Shift + Return	Ctrl + Shift + Enter	Compose and Edit Message Shortcuts
9	Add additional recipient	Option + Down Arrow key	Alt + Down Arrow key	Compose and Edit Message Shortcuts
10	Increase text size of selection	Command + =	Ctrl + =	Compose and Edit Message Shortcuts
11	Decrease text size of selection	Command + -	Ctrl + -	Compose and Edit Message Shortcuts
12	Copy	Command + C	Ctrl + C	Compose and Edit Message Shortcuts
13	Cut	Command + X	Ctrl + X	Compose and Edit Message Shortcuts
14	Paste	Command + V	Ctrl + V	Compose and Edit Message Shortcuts
15	Paste as quotation	Command + Shift + O	Ctrl + Shift + O	Compose and Edit Message Shortcuts
16	Paste without formatting	Command + Shift + V	Ctrl + Shift + V	Compose and Edit Message Shortcuts
17	Select all text in a message	Command + A	Ctrl + A	Compose and Edit Message Shortcuts
18	Save draft	Command + S	Ctrl + S	Compose and Edit Message Shortcuts
19	Delete current word	Command + Delete	Ctrl + Delete	Compose and Edit Message Shortcuts
20	Delete previous word	Command + Backspace	Ctrl + Backspace	Compose and Edit Message Shortcuts
21	Toggle Message Pane	F8	F8	Navigate Messages Shortcuts
22	Switch focus between Folders Pane and Message List Pane	F6	F6	Navigate Messages Shortcuts
23	Go one message down	Down Arrow key	Down Arrow key	Navigate Messages Shortcuts
24	Go one message up	Up Arrow key	Up Arrow key	Navigate Messages Shortcuts
25	Go to first message	Home	Home	Navigate Messages Shortcuts
26	Go to last message	End	End	Navigate Messages Shortcuts
27	Go to next message	F	F	Navigate Messages Shortcuts
28	Go to previous message	B	B	Navigate Messages Shortcuts
29	Go to next unread Message	N	N	Navigate Messages Shortcuts
30	Go to previous unread Message	P	P	Navigate Messages Shortcuts
31	Go to previously viewed Message	[[Navigate Messages Shortcuts
32	Go to next viewed Message]]	Navigate Messages Shortcuts
33	Open message (in new window or tab)	Command + O	Ctrl + O	Navigate Messages Shortcuts
34	Close window or tab	Command + W	Ctrl + W	Navigate Messages Shortcuts
35	Redo close window or tab	Command + T	Ctrl + T	Navigate Messages Shortcuts
36	Select all messages	Command + A	Ctrl + A	Navigate Messages Shortcuts
37	Select all messages in Thread	Command + Shift + A	Ctrl + Shift + A	Navigate Messages Shortcuts
38	Expand collapsed Thread	Right Arrow key	Right Arrow key	Navigate Messages Shortcuts
39	Collapse collapsed Thread	Left Arrow key	Left Arrow key	Navigate Messages Shortcuts
40	Expand all Threads	*	*	Navigate Messages Shortcuts
41	Collapse all Threads	\	\	Navigate Messages Shortcuts
42	Find Messages with Quick Filter	Command + F	Ctrl + F	Find Messages Shortcuts
43	Find all Messages in Folder	Command + Shift + F	Ctrl + Shift + F	Find Messages Shortcuts
44	Find text in current Message	Command + F And Command + F	Ctrl + F And Ctrl + F	Find Messages Shortcuts
45	Find text again next in Current Message	Command + G	Ctrl + G	Find Messages Shortcuts
46	Find text again previous in Current Message	Command + Shift + G	Ctrl + Shift + G	Find Messages Shortcuts
47	Move to Search Bar	Command + Shift + K	Ctrl + Shift + K	Find Messages Shortcuts
48	Send and retrieve all messages	Command + T	Ctrl + T	Retrieve Messages Shortcuts
49	Retrieve new messages for current account	F5	F5	Retrieve Messages Shortcuts
50	Retrieve new messages for all accounts	Command + Shift + T	Ctrl + Shift + T	Retrieve Messages Shortcuts
51	Stop	Esc	Esc	Retrieve Messages Shortcuts
52	View Message Source	Command + U	Ctrl + U	Most used Thunderbird Shortcuts
53	Save Message as File	Command + S	Ctrl + S	Most used Thunderbird Shortcuts
54	Print	Command + P	Ctrl + P	Most used Thunderbird Shortcuts
55	Undo	Command + Z	Ctrl + Z	Most used Thunderbird Shortcuts
56	Redo	Command + Y	Ctrl + Y	Most used Thunderbird Shortcuts
57	Caret browsing (select text with keyboard)	F7	F7	Most used Thunderbird Shortcuts
58	Help	Command + ?	Ctrl + ?	Most used Thunderbird Shortcuts
59	Open Saved Files Window	Command + J	Ctrl + J	Most used Thunderbird Shortcuts
60	Increase text size	Command + =	Ctrl + =	Most used Thunderbird Shortcuts
61	Decrease text size	Command + -	Ctrl + -	Most used Thunderbird Shortcuts
62	Restore Text Size (reset zoom)	Command + 0	Ctrl + 0	Most used Thunderbird Shortcuts
63	Open Address Book	Command + Shift + B	Ctrl + Shift + B	Most used Thunderbird Shortcuts
64	Exit	Command + Q	Ctrl + Q	Most used Thunderbird Shortcuts
65	Mark Message as read / unread	M	M	Mark, Delete and Move Message Shortcuts
66	Mark Message Thread as Read	R	R	Mark, Delete and Move Message Shortcuts
67	Mark all Messages as Read	Shift + C	Shift + C	Mark, Delete and Move Message Shortcuts
68	Mark as Read by date	C	C	Mark, Delete and Move Message Shortcuts
69	Mark as Junk	J	J	Mark, Delete and Move Message Shortcuts
70	Mark as not junk	Shift + J	Shift + J	Mark, Delete and Move Message Shortcuts
71	Add / remove Star	S	S	Mark, Delete and Move Message Shortcuts
72	Archive Message	A	A	Mark, Delete and Move Message Shortcuts
73	Move to previous folder	Command + Option + M	Ctrl + Alt + M	Mark, Delete and Move Message Shortcuts
74	Delete message	Delete	Delete	Mark, Delete and Move Message Shortcuts
75	Delete with bypassing trash	Shift + Delete	Shift + Delete	Mark, Delete and Move Message Shortcuts
76	Ignore or Unignore Thread	K	K	Mark, Delete and Move Message Shortcuts
77	Ignore or Unignore Subthread	Shift + K	Shift + K	Mark, Delete and Move Message Shortcuts
78	Watch Thread	W	W	Mark, Delete and Move Message Shortcuts
79	Add / remove Tag 1 ... 9	1...9	1...9	Mark, Delete and Move Message Shortcuts
80	Remove all Tags from Message		0	0 Mark, Delete and Move Message Shortcuts