



## DITA CMS Shortcuts for Windows

No.	Action	Windows Shortcuts	Section
1	Open New Select A Wizard Dialog	Ctrl + N	Most used DITA CMS Shortcuts
2	Copy	Ctrl + C	Most used DITA CMS Shortcuts
3	Cut	Ctrl + X	Most used DITA CMS Shortcuts
4	Paste	Ctrl + V	Most used DITA CMS Shortcuts
5	Undo	Ctrl + Z	Most used DITA CMS Shortcuts
6	Redo	Ctrl + Y	Most used DITA CMS Shortcuts
7	Save	Ctrl + S	Most used DITA CMS Shortcuts
8	Save All	Ctrl + Q	Most used DITA CMS Shortcuts
9	Find	Ctrl + F	Most used DITA CMS Shortcuts
10	Delete	Delete	Most used DITA CMS Shortcuts
11	Synchronization Configuration	Ctrl + Alt + S	Most used DITA CMS Shortcuts
12	Clean All Views	Ctrl + Shift + V	Most used DITA CMS Shortcuts
13	Create Map	Ctrl + Alt + M	Most used DITA CMS Shortcuts
14	Create Topic	Ctrl + Alt + T	Most used DITA CMS Shortcuts
15	Create Image	Ctrl + Alt + I	Most used DITA CMS Shortcuts
16	Import Localization Package	Ctrl + L	Most used DITA CMS Shortcuts
17	Move Down One Level	Ctrl + Down Arrow key	Most used DITA CMS Shortcuts
18	Move Up One Level	Ctrl + Up Arrow key	Most used DITA CMS Shortcuts
19	Open/Close Current Branch	Spacebar	Most used DITA CMS Shortcuts
20	Promote Document	Ctrl + Left Arrow key	Most used DITA CMS Shortcuts
21	Refresh Preview	Ctrl + Alt + F5	Most used DITA CMS Shortcuts
22	Retrieve Revision History	Ctrl + Shift + 0	Most used DITA CMS Shortcuts

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