



## Basecamp Shortcuts for Windows

No.	Action	Windows Shortcuts	Section
1	Insert line break	Enter	Most used Basecamp Shortcuts
2	Increase indent level	Tab	Most used Basecamp Shortcuts
3	Decrease indent level	Shift + Tab	Most used Basecamp Shortcuts
4	Send message	Ctrl + Enter	Most used Basecamp Shortcuts
5	Delete backward	Backspace	Most used Basecamp Shortcuts
6	Delete forward	Delete	Most used Basecamp Shortcuts
7	Move cursor one character to left	Left Arrow key	Most used Basecamp Shortcuts
8	Move cursor one character to right	Right Arrow key	Most used Basecamp Shortcuts
9	Expand selection left	Shift + Left Arrow key	Most used Basecamp Shortcuts
10	Expand selection right	Shift + Right Arrow key	Most used Basecamp Shortcuts
11	Scroll to a section within a project	Shift + Left Mouse Click	Most used Basecamp Shortcuts
12	Project	G then 1	Most used Basecamp Shortcuts
13	Calendar	G then 2	Most used Basecamp Shortcuts
14	Everything	G then 3	Most used Basecamp Shortcuts
15	Progress - Timeline	G then 4	Most used Basecamp Shortcuts
16	Everyone	G then 5	Most used Basecamp Shortcuts
17	Me	G then 6	Most used Basecamp Shortcuts
18	Jump to search bar	G then F	Most used Basecamp Shortcuts
19	Jump between projects	Ctrl + J	Most used Basecamp Shortcuts
20	Jump to your assignments, bookmarks	M then Y	Most used Basecamp Shortcuts

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