



ArchiCAD Shortcuts

No.	Action	Mac Shortcuts	Window Shortcuts	Section
1	New	Command + N	Ctrl + N	File Menu Shortcuts
2	New and Reset	Command + Option + N	Ctrl + Alt + N	File Menu Shortcuts
3	Open	Command + O	Ctrl + O	File Menu Shortcuts
4	Close	Command + W	Ctrl + W	File Menu Shortcuts
5	Save	Command + S	Ctrl + S	File Menu Shortcuts
6	Save as	Command + Shift + S	Ctrl + Shift + S	File Menu Shortcuts
7	Plot	Command + P	Ctrl + P	File Menu Shortcuts
8	Plot Setup	Command + Shift + P	Ctrl + Shift + P	File Menu Shortcuts
9	Print	Command + P	Ctrl + P	File Menu Shortcuts
10	Quit	Command + Q	Ctrl + Q	File Menu Shortcuts
11	New Object	Command + Shift + N	Ctrl + Shift + N	File Menu Shortcuts
12	Open Object	Command + Shift + O	Ctrl + Shift + O	File Menu Shortcuts
13	Save Project as	Command + Shift + N	Ctrl + Shift + N	File Menu Shortcuts
14	Place Module	Command + '	Ctrl + '	File Menu Shortcuts
15	Hotlink Manager	Command + Shift + '	Ctrl + Shift + '	File Menu Shortcuts
16	Redo	Command + Shift + Z	Ctrl + Shift + Z	Text Edit Shortcuts
17	Undo	Command + Z	Ctrl + Z	Text Edit Shortcuts
18	Repeat last command	Command + B	Ctrl + B	Text Edit Shortcuts
19	Select All	Command + A	Ctrl + A	Text Edit Shortcuts
20	Find	Command + F	Ctrl + F	Text Edit Shortcuts
21	Find and Replace	Command + H	Ctrl + H	Text Edit Shortcuts
22	Replace Again	Command + T	Ctrl + T	Text Edit Shortcuts
23	Go to line	Command + L	Ctrl + L	Text Edit Shortcuts
24	Comment	Command + M	Ctrl + M	Text Edit Shortcuts
25	Uncomment	Command + U	Ctrl + U	Text Edit Shortcuts
26	Find and Select	Command + Shift + A	Ctrl + Shift + A	Edit Menu Shortcuts
27	Copy	Command + C	Ctrl + C	Edit Menu Shortcuts
28	Drag	Command + D	Ctrl + D	Edit Menu Shortcuts
29	Rotate	Command + E	Ctrl + E	Edit Menu Shortcuts
30	Split	Command + F	Ctrl + F	Edit Menu Shortcuts
31	Stretch	Command + H	Ctrl + H	Edit Menu Shortcuts
32	Mirror	Command + M	Ctrl + M	Edit Menu Shortcuts
33	Resize	Command + K	Ctrl + K	Edit Menu Shortcuts
34	Adjust	Command + -	Ctrl + -	Edit Menu Shortcuts
35	Trim to roof	Command + 0	Ctrl + 0	Edit Menu Shortcuts
36	Tool Settings	Command + T	Ctrl + T	Edit Menu Shortcuts
37	Edit Selection Set	Command + Shift + T	Ctrl + Shift + T	Edit Menu Shortcuts
38	Drag a copy	Command + Shift + D	Ctrl + Shift + D	Edit Menu Shortcuts
39	Rotate a copy	Command + Shift + E	Ctrl + Shift + E	Edit Menu Shortcuts
40	Mirror a copy	Command + Shift + M	Ctrl + Shift + M	Edit Menu Shortcuts
41	Group	Command + G	Ctrl + G	Group Shortcuts
42	Ungroup	Command + Shift + G	Ctrl + Shift + G	Group Shortcuts
43	Suspend group	Option + G	Alt + G	Group Shortcuts
44	Auto group	Option + Shift + G	Alt + Shift + G	Group Shortcuts
45	Create Patch	Command + ;	Ctrl + ;	Group Shortcuts
46	Explode	Command + =	Ctrl + =	Group Shortcuts
47	Arrow Tool		1	1 Tools Shortcuts
48	Marquee Tool		2	2 Tools Shortcuts
49	Wall Tool	W	W	Tools Shortcuts
50	Wall End Tool	J	J	Tools Shortcuts
51	Column Tool	E	E	Tools Shortcuts
52	Beam Tool	F	F	Tools Shortcuts
53	Window Tool	,	,	Tools Shortcuts
54	Door Tool	M	M	Tools Shortcuts
55	Object Tool	V	V	Tools Shortcuts
56	Lamp Tool	.	.	Tools Shortcuts
57	Stair Tool	Option + .	Alt + .	Tools Shortcuts



No.	Action	Mac Shortcuts	Window Shortcuts	Section
58	Slab Tool	U	U	Tools Shortcuts
59	Roof Tool	I	I	Tools Shortcuts
60	Mesh Tool	[[Tools Shortcuts
61	Dimension Tool	J	J	Tools Shortcuts
62	Radial Dimension Tool	\	\	Tools Shortcuts
63	Level Dimension Tool	Shift + J	Shift + J	Tools Shortcuts
64	Angle Dimension Tool	Option + \	Alt + \	Tools Shortcuts
65	Text Tool	K	K	Tools Shortcuts
66	Label Tool	Shift + K	Shift + K	Tools Shortcuts
67	Zone Tool	Option + '	Alt + '	Tools Shortcuts
68	Fill Tool	,	,	Tools Shortcuts
69	Line Tool	Shift + L	Shift + L	Tools Shortcuts
70	Arc or Circle Tool	;	;	Tools Shortcuts
71	Polyline Tool	L	L	Tools Shortcuts
72	Spline Tool	Option + ;	Alt + ;	Tools Shortcuts
73	Figure Tool	Shift + F	Shift + F	Tools Shortcuts
74	Hotspot Tool		0	0 Tools Shortcuts
75	Section or Elevation Tool		7	7 Tools Shortcuts
76	Detail Tool		8	8 Tools Shortcuts
77	Camera Tool		9	9 Tools Shortcuts
78	Switch Geometry methods	G	G	Actions Shortcuts
79	Switch Construction methods	C	C	Actions Shortcuts
80	Angle	A	A	Actions Shortcuts
81	Radius	R	R	Actions Shortcuts
82	X coordinate	X	X	Actions Shortcuts
83	Y coordinate	Y	Y	Actions Shortcuts
84	Z coordinate	Z	Z	Actions Shortcuts
85	Top Elevation	T	T	Actions Shortcuts
86	Bottom elevation	B	B	Actions Shortcuts
87	Cursor snap variants	Q	Q	Actions Shortcuts
88	Parallel or Perpendicular	P	P	Actions Shortcuts
89	Angle Bisector	H	H	Actions Shortcuts
90	Offset or Multiple Offset	O	O	Actions Shortcuts
91	Special snap relative construction	D	D	Actions Shortcuts
92	Previous Tool in Toolbox	Page Up key	Page Up key	Actions Shortcuts
93	Next Tool in Toolbox	Page Down key	Page Down key	Actions Shortcuts
94	Grid snap	S	S	Actions Shortcuts
95	Scroll Up	Up Arrow key	Up Arrow key	Actions Shortcuts
96	Scroll Down	Down Arrow key	Down Arrow key	Actions Shortcuts
97	Scroll Left	Left Arrow key	Left Arrow key	Actions Shortcuts
98	Scroll Right	Right Arrow key	Right Arrow key	Actions Shortcuts
99	Zoom in	+	+	Actions Shortcuts
100	Zoom out	-	-	Actions Shortcuts
101	Object Parameter Value	N	N	Actions Shortcuts
102	Redraw	Command + R	Ctrl + R	Display Menu Shortcuts
103	Rebuild	Command + Shift + R	Ctrl + Shift + R	Display Menu Shortcuts
104	Zoom In	Command + /	Ctrl + /	Display Menu Shortcuts
105	Zoom Out	Command + Shift + /	Ctrl + Shift + /	Display Menu Shortcuts
106	Pan	Command + ,	Ctrl + ,	Display Menu Shortcuts
107	Zoom to selection	Command + Shift + '	Ctrl + Shift + '	Display Menu Shortcuts
108	Fit to Window	Command + '	Ctrl + '	Display Menu Shortcuts
109	Full Screen	Command + \	Ctrl + \	Display Menu Shortcuts
110	Home Zoom	Command + Shift + \	Ctrl + Shift + \	Display Menu Shortcuts
111	Previous Zoom	Command + [Ctrl + [Display Menu Shortcuts
112	Next Zoom	Command +]	Ctrl +]	Display Menu Shortcuts
113	Sign In	Command + I	Ctrl + I	Teamwork Shortcuts
114	Receive Changes	Command + J	Ctrl + J	Teamwork Shortcuts
115	Send and Receive Changes	Command + Shift + J	Ctrl + Shift + J	Teamwork Shortcuts
116	Sign Out	Command + Shift + W	Ctrl + Shift + W	Teamwork Shortcuts



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117	Share Project	Command + Shift + I	Ctrl + Shift + I	Teamwork Shortcuts
118	PhotoRender Projections	F10	F10	Images Shortcuts
119	Create Fly-Through	F11	F11	Images Shortcuts
120	Create Sun Study	F12	F12	Images Shortcuts
121	3D Cutaway	Command + Y	Ctrl + Y	Images Shortcuts
122	3D Projections Settings	Command + Shift + 3	Ctrl + Shift + 3	Images Shortcuts
123	Elements to show in 3D	Command + Option + A	Ctrl + Alt + A	Images Shortcuts
124	3D Cutting Planes	Command + Shift + Y	Ctrl + Shift + Y	Images Shortcuts
125	Shading	F9	F9	Images Shortcuts
126	Hidden Line	Command + F9	Ctrl + F9	Images Shortcuts
127	Wireframe	Command + Shift + F9	Ctrl + Shift + F9	Images Shortcuts
128	Go to Story	Command + 4	Ctrl + 4	Options Shortcuts
129	Go down a story	Command + 5	Ctrl + 5	Options Shortcuts
130	Go Up a story	Command + 6	Ctrl + 6	Options Shortcuts
131	Story Settings	Command + 7	Ctrl + 7	Options Shortcuts
132	Show Ghost Story	Command + 8	Ctrl + 8	Options Shortcuts
133	Clean Walls & Beam Intersections	F7	F7	Options Shortcuts
134	Grid Snap	F8	F8	Options Shortcuts
135	Grids and Background	Shift + F8	Shift + F8	Options Shortcuts
136	Layer Settings	Command + L	Ctrl + L	Options Shortcuts
137	Bring to front	Shift + F6	Shift + F6	Tools Display order
138	Bring forward	F6	F6	Tools Display order
139	Send backward	F5	F5	Tools Display order
140	Send to back	Shift + F5	Shift + F5	Tools Display order

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